



PROJECT MANAGER II

Our vision is simple. In our commitment to the Southeast, we create architecture that enriches community through a culture of design excellence and expertise, innovation and collaborative engagement. To us, that means our design excellence is rooted in relationships. These relationships include those with our highly valued team members, with our clients across the region and beyond, and with the communities we serve. We believe that every voice matters and that through design thinking and teamwork we are catalysts for positive change for our clients and communities. We are better together.

We are currently seeking a **Project Manager II** for our office in **Jacksonville, FL**. The firm needs a talented Registered Architect that is passionate about design, detail-oriented, efficient, devoted to quality output, able to work independently as well as in a team environment, possess the organizational skills to prioritize tasks and handle multiple deadlines, has excellent communication skills, a thorough knowledge of relevant codes, operations, processes and trends, a demonstrated ability to mentor and manage teams, foster and nurture Client relationships, and a willingness to travel are all necessary to be a successful candidate.

Corresponds to **AIA Title Project Manager**.

WHAT YOU CAN EXPECT

- Ongoing engagement with fantastic design team members
- To develop new skills and contribute to world-class projects
- Participate in meaningful collaboration
- A competitive compensation and benefits package
- Professional development allowance to cover educational opportunities
- Leadership development and mentoring across sectors, markets, offices and the firm
- Participation in community service and outreach occasions supporting local and national organizations
- Flexibility and balance in your schedule

OUR EXPECTATIONS

SECTION I: TECHNICAL COMPETENCY

- Technical production skills are necessary and require a demonstrated ability to effectively produce design and construction documents
- Proficiency in AutoCAD is required, proficiency in Revit is preferred
- Understanding of relevant codes such as state building codes, ANSI 117.1, BOMA
- Possession of a strong moral and ethical responsibility to the principles of sustainability
- Strong organization, multi-tasking and time management skills
- Strong design, graphic, and presentation skills
- Understanding of the design and procurement processes
- Registered Architect or ability to become Registered Architect within 6-months of hire
- 10+ years of experience in architecture strongly preferred

SECTION II: TEAMWORK AND COLLABORATION COMPETENCY

- Excellent communication skills and a strong team ethic
- Build rapport and strong relationships with key partners and stakeholders; diplomatically facilitate consensus among multiple perspectives as a synthesizer and integrator of interdisciplinary teams
- Ability to interact professionally with office leadership and clients
- Ability to direct and motivate work efforts of others and handle stressful situations
- Ability to self-manage project assignments from start to finish with oversight.



SECTION III: LEADERSHIP

- Ability to direct and motivate work efforts of others and handle stressful situations
- Lead and motivate direct reports to advance employee engagement as a servant leader, developing a high performing leadership team, challenging, encouraging and motivating staff to drive continuous improvement
- Be a good team member
- Develop strong relationships within the firm, with our clients and in our communities.

Responsibilities will include leading in a team environment within the office and firm, in addition with our Project Managers, Project Architects, Interior Designers, and Intern Architects on active production projects as well as contributing to other design and marketing efforts undertaken by the firm. As such, you will play an integral part in overall client satisfaction, design quality and profitability of all projects undertaken that contribute to the firm's strategic priorities.

This role is fully responsible for managing all phases and aspects of midsize projects, coordinating all administrative and technical project efforts to bring the scope of work to completion in the most efficient and cost-effective ways ensuring client satisfaction.

A cover letter, resume and portfolio demonstrating AutoCAD skills and rendering abilities are required.

EDUCATION

Bachelor's Degree or Master's Degree in Architecture or equivalent field of study.

INTERESTED? HERE'S WHAT YOU DO

Qualified applicants must apply at <http://www.ls3p.com/joinus/>.

THE FINE PRINT

Work Environment and Physical Demands

Work is performed primarily in a standard office setting.

This position requires sufficient physical ability, with or without reasonable accommodation, to perform work in an office setting; which includes, extensive employee contact, frequent interruptions, the ability to stand or sit for prolonged periods of time, to occasionally stoop, bend, kneel, crouch, reach, and twist, to lift, carry, push, and/or pull light to moderate amounts of weight, to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard, to verbally communicate to exchange information, to travel to other locations using various modes of private and commercial transportation, to verbally communicate to exchange information with or without accommodation, to see in the normal visual range with or without correction, and can hear in the normal audio range with or without correction.

Position title:	Project Manager II
Location:	Jacksonville, FL
Job Type:	Full-Time
Classification:	Salaried