

Designer II – Position Description

BFrank Studio is a boutique design firm specializing in institutional and commercial design. While our focus is in architectural design, we also engage in master planning/feasibility studies; graphic design (including environmental graphics and wayfinding; and, interiors. We work throughout the state of Florida from our office in Tampa. Our foundational philosophy is one that puts clients in the center of what we do and our obligation to place the health, safety and welfare of the public is sacred. Our work is grounded in research and an individual approach to every client and project. Our expectation is for our staff to be collaborative - being capable of thriving in an environment that encourages everyone to do their best work and elevate others to do the same,

Experience: 3-5 years of relevant experience in institutional or commercial design and construction administration with the requisite education and requirements to become licensed.

Education: M. Arch preferred; 5-year Bachelors in Architecture to be considered with commensurate experience. Degree must be from a NAAB accredited program allowing the individual to complete the AXP and sit for exams. Preference would be given to candidates who have completed most of their AXP and are committed to sitting for exams or partially completed the exam process.

Position

Requirements: In addition to the minimum requirements above, the candidate will be required to:

- Participate in client and community workshops
- Assist with design development and construction documentation for renovation and ground up construction projects
- Generate three-dimensional (BIM) models and develop renderings using those models in appropriate modeling and post-production software
- Coordination with consultants during project development and through construction administration
- Assist with construction administration – including review of RFIs, submittals, and development of additional supplemental instructions
- Demonstrate initiative in addressing and solving problems
- Clear and concise communication – verbal, written and graphic
- Demonstrate strong time and task management skills
- Demonstrates an ability to multi-task and pivot to manage aspects of a variety of projects at any given time

Technical Skill Requirements:

Must have a basic proficiency in the following skills or programs: Hand-drawing/ detailing; Revit; AutoCAD; Photoshop, Microsoft Office

Preference will be given for candidates with experience in Lumion, Sketch-Up, PowerPoint and Adobe Creative Suite (i.e. InDesign and Illustrator)

BFrank Studio is an equal opportunity employer and utilizes the E-Verify system for employee verification through the U.S. Department of Homeland Security.

Please submit all Letters of Interest, Resume's, and Portfolio's to Jacqueline at jacqueline@bfrankstudio.com (please include phone contact information).