

TIMELINE OF AWARDS

December 25	Late fees begin
January 5	Registration ends
January 12	Submissions due
March 2	AIA Florida Gulf Coast Design & Honor Awards

HOW TO ENTER

- Visit www.aiagulfcoast.org
- Choose your entry category
- Complete the online registration form
- Pay the appropriate entry fee
- Submission requirements and forms will be emailed to the email address included with your entry form within two (2) business days
- If you don't receive your submission details within two (2) business days, email info@aiagulfcoast.org

REGISTRATION

What is the deadline to register?

The early bird registration discount ends December 24, 2023. Registration ends January 5, 2024.

How much does it cost?

Each entry is \$150 for members and \$200 for non-members. Entries received after December 24, 2023 will be charged a \$50 late fee in addition to the entry fee. AIA Florida Gulf Coast will accept registrations with entry fee plus the late fee until January 5, 2024. Fees are non-refundable.

Do I have to be a member or an architect to enter?

Completed projects by licensed architects [1] who are a member of the AIA Florida Gulf Coast Chapter are eligible regardless of where their projects are located. Alternatively, projects completed by architects licensed in the Florida/Caribbean region but not a member of the AIA Florida Gulf Coast Chapter are eligible on the condition that the project being submitted is located in the Gulf Coast Chapter region [2].

**[1] For purposes of the Design Awards Program, a licensed architect is defined as a person who is registered to practice architecture in the Florida/Caribbean region.*

**[2] For the purposes of the Design Awards Program, Gulf Coast region is defined as Manatee, Sarasota, Highlands, Hardee, & Desoto counties.*

Do I need to be nominated to enter?

For the Honor Awards, yes. See each Honor Award category for specific details.

DESIGN AWARD SUBMISSIONS

What is the deadline to submit a project?

Registrations are due by 11:59 p.m. January 5. Submissions are due 11:59 p.m., January 12.

Is the deadline a postmark deadline?

No. Submissions must be entered by 11:59 p.m. on January 12.

Will there be an extension on the deadline?

No. All awards deadlines are strictly observed, and an extension will not be granted. If your entry is received late, it will be returned.

How do I send you my project?

After you register, you will receive an email within two (2) business days which contains submission directions. You will be provided a [link to upload](#) your entry.

Can all my entries go in one upload to the submission link provided?

No. Please complete one [submission form](#) per project.

How many slides can I have for my project?

You should have between 10 and 20 slides. The Project Description slide is counted.

Can I put more than one image on a slide?

Yes

What if the name of the project is on the building and you can tell what the logo is?

Blur it out in a photo program on ALL pictures, renderings, sections, forms, etc. If AIA Florida Gulf Coast receives a submission with the project name on it, part of the building's image will be blocked to cover the identity.

HONOR AWARD NOMINATIONS

What is the deadline to submit a nomination?

Submissions are due 11:59 p.m., January 12.

How do I submit my nomination?

Complete [THIS FORM](#) and return to info@aiagulfcoast.org.

Is the deadline a postmark deadline?

No. Submissions are due 11:59 p.m., January 12.

Will there be an extension on the deadline?

No. All awards deadlines are strictly observed, and an extension will not be granted. If your entry is received late, it will be returned.

RECEPTION & PRESENTATION

How are winners recognized?

Award winners will be honored during the AIA Florida Gulf Coast Design & Honor Awards Presentation on March 2, 2024.

If you have further questions, please contact the AIA Florida Gulf Coast office at info@aiagulfcoast.org.