Lead Architect — Florida Registered Architecture License required

Company: TRC Signature Builders
Location: Coral Gables/Miami-Dade, Florida
Salary: $60,000–$90,000 annually, depending on qualifications
Position: Full-time, Hybrid
Start Date: Immediate
Benefits: No additional benefits offered at this time.

Contact: Please send resume to operations@trcbuildersupply.com

About TRC Signature Builders

TRC Builders is a Canadian construction company with residential projects in Ontario and Montreal, expanding its luxury construction work in South Florida. We are seeking a Florida-licensed Lead Architect to help deliver high-end custom residences and buildings from design through construction.

Responsibilities

- Lead architectural design and project coordination.
- Prepare detailed construction drawings, specifications, schedules and models in Revit.
- Coordinate architectural plans with structural, MEP and other consultants.
- Manage permit submissions, respond to plan-review comments and prepare revisions.
- Ensure architectural documents comply with the Florida Building Code and applicable zoning requirements.
- Source and procure construction materials, finishes and supplies; compare supplier quotations, coordinate orders and deliveries, and ensure purchases meet approved specifications and project budgets.
- Coordinate with owners, consultants, contractors and suppliers.
- Conduct site visits, review field conditions and assist with construction administration.
- Maintain project documentation and meet design and submission deadlines.

Qualifications

- **Active Florida architect license required.**
- Professional degree in architecture.
- Strong Revit proficiency; AutoCAD and general office software skills preferred.
- Professional experience in architectural design, construction documents and residential projects preferred.
- Experience with Coral Gables and Miami-Dade permitting preferred.
- Construction field experience is a plus.
- Strong technical, organizational and communication skills.

- Ability to coordinate consultants, manage priorities and meet deadlines.
- Fluent English; Spanish is a plus.
- Available to work in person in South Florida and start immediately.

To apply: Submit your résumé, portfolio, Florida license number and availability. Please describe your Revit proficiency and any permitting, field or procurement experience.