

# 2013 AIA Florida Tradeshow Exhibitor Registration Form

## Standard Booth:

### One Standard Booth - \$1,200

(2-4 Booth Discount - \$1,050 per booth)

- 8' x 10' booth with drape - back and sides
- Draped table and two (2) chairs
- Wastebasket
- Signage at Tradeshow
- Company description and listing in the convention program
- AIA Florida Convention Attendees Roster

## Premium Booth:

### One Premium Booth - \$1,500

(No multi-booth available)

- High Traffic booth
- 8' x 10' booth with drape - back and sides
- Draped table and two (2) chairs
- Wastebasket
- Signage at Tradeshow
- Company description and listing in the convention program
- AIA Florida Convention Attendees Roster

### PLEASE PRINT CLEARLY

Company Name: \_\_\_\_\_

Representative: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Allied Member # \_\_\_\_\_ (Save 10%)

Note: All show correspondence will be sent to the address shown above and all printed references to the company will be exactly as written unless otherwise indicated in writing.

### Location Preferences:

(Your 1<sup>st</sup> preference will be assigned if available.) 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

Payment Information:  Check  American Express  Master Card  Visa

Amount: \$ \_\_\_\_\_ Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Billing Zip: \_\_\_\_\_

\_\_\_\_\_  
Cardholder's Name (Print)

\_\_\_\_\_  
Authorized Signature

- Payment confirmation will be sent via mail. We cannot accept partial payment to hold space or invoice for any portion of the fee.
- Refunds must be requested in writing. No verbal refunds will be issued credit. **A \$250 cancellation fee will be assessed when cancelled before July 12, 2013. No refunds after July 12, 2013.** Initials \_\_\_\_\_
- If you are paying by credit card, you may fax this form with payment information to (850) 224-8048.
- If you are paying by check, mail this form and check made out to: AIA Florida, 104 East Jefferson Street, Tallahassee, FL 32301

*Exhibitor Agreement will be sent under separate cover upon receipt of completed tradeshow form. All exhibitors will be required to sign and return an Exhibitor Agreement.*