

# Karen H. Rutter, AIA, LEED AP

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## Professional Experience

- Ervin, Lovett, and Miller, Inc.**  
Project Architect / Staff Architect 2007-2009  
Responsible for construction documents and specifications, beginning to offer interior design services
- Acanthus Architects, Inc.**  
Founder / Principal 2000-2007  
Served private clients as well as other design professionals.  
Responsible for all phases of architectural practice: determining project scopes, contract negotiation, design, construction documents, contract administration
- KBJ Architects, Inc.**  
Project Manager / Project Architect / Staff Architect 1994-2000  
Responsibilities: some client meetings, design on smaller projects, design development, construction documents including consultant coordination and some finish selection, limited specifications, and construction administration. Worked independently on smaller projects and as a team member on larger projects under the supervision of three of the principals
- Bruce-Terrell Architects, Inc.**  
Project Manager / Architectural Production 1992-1994  
Responsibilities: limited client meetings, some space planning and finish selection, construction documents including consultant coordination, limited specifications, and construction administration. Worked independently on smaller projects and as a team member on larger projects under the supervision of two principals
- William Morgan Architects, PA**  
Architectural Production 1990-1992  
Responsibilities: construction documents under the direct supervision of a senior architect on an international project and illustrations for a publication under the supervision of the principal
- Alford Associates Architects, Inc.**  
Architectural Production 1987-1990  
Responsibilities: presentation model making, construction documents including consultant coordination and some finish selection, limited specifications editing, and construction administration. Worked under the direct supervision of two senior architects and principal

## Professional Registration / Certification

Registered Architect, State of Florida since 1998 - current active status AR 0016552  
(NCARB Certified since 1998)  
Dual Architect / Interior Designer, License State of Florida 12/2008 ID552

## Computer Skills

Autocad 2007, Microsoft Word and Excel, Adobe Acrobat, Learning Revit Architecture Suite 2010 and Sketch-up, Limited use of Photoshop

## Education

Bachelor of Architecture, Louisiana Tech University 1986 magna cum laude

## Representative Projects

### Ervin, Lovett, and Miller, Inc.

Concessions Building Nocatee Aquatics, St. John's County, FL Parc Group  
Amelia Island Shopping Center Renovation (unbuilt) Trevett / Mock, Inc.  
Ponte Vedra Square Shopping Center Renovation, Ponte Vedra Beach, FL Demetree  
Beard's Jewelry New Retail Store, Jacksonville, FL Beard's Custom Jewelry

### Acanthus Architects, Inc.

1702 N Main St. Jacksonville, FL Adaptive Re-use Mixed Use Downtown Development, LLC  
1850 N Main St., 157 E 8<sup>th</sup> St., 1756 Silver St. Jacksonville, FL Symbiosis, LLC  
Blue Fin Sushi Restaurant Tenant Improvements Bartram Walk St. John's County, FL  
4051 Atlantic Blvd. Jacksonville, FL Dr. Mary E. Soha's Office Renovation  
21 & 27 E Adams St. Jacksonville, FL Ventures Resources  
Easton Residence (ocean front) Atlantic Beach, FL Mr. and Mrs. Mac Easton  
Mann Residence Jacksonville Beach, FL Mr. and Mrs. Sean Mann

### KBJ Architects, Inc.

Queen of Peace Catholic Church Gainesville, Florida  
Operational Weather Squadron, Shaw Air Force Base Sumter, South Carolina  
University of Florida Student Housing 2000 Gainesville, Florida  
University of South Florida Student Residence Facilities Tampa, Florida  
Ocean Club Villas Amelia Island, Florida  
Hangar Addition and Renovation, Naval Air Station Atlanta, Georgia  
S-3 Simulator Training Facility, Naval Air Station Jacksonville, Florida

### Bruce-Terrell Architects, Inc.

Baptist Health Center Medical Office Building Ponte Vedra Beach, Florida  
Kindergarten Classroom/Media Center/Cafeteria Additions and Renovations  
Martin Luther King, Jr. Elementary School Jacksonville, Florida  
Barnett Technologies Jacksonville, Florida

### Alford Associates Architects, Inc.

Flagler Medical Office Building St. Augustine, Florida  
Salvation Army Rehabilitation Center Jacksonville, Florida  
San Marco Office Building Jacksonville, Florida