

Architectural Designer - Architectural Design, rendering, drafting and Interior Design

PROFESSIONAL PROJECT EXPERIENCE

Work experience in the career field of Architecture – 7 years

Experience working on Architectural projects in the following industries:

- Healthcare (Hospitals, medical centers)
 - Education (College campuses, High schools, Middle schools, Elementary schools)
 - Correctional Facilities (Prisons, Jails)
 - Warehouses
 - Churches
 - Residential
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PROFESSIONAL EXPERIENCE

Clemons & Rutherford and Associates, Tallahassee, Florida

September 2005 - March 2011

CAD Technician

- Developed construction documents
- Drafting and modifying Architectural red-lined drawings
- Produced and modified Architectural renderings using Archicad
- Built to scale Architectural models for client presentations
- Modified and assisted in the development of Interior Design drawings and material boards
- Utilized Photoshop to modify proposal graphic marketing materials
- Created and modified project door, window and signage schedules
- Created, maintained and validated accuracy of record set as-built documents
- Developed egress maps
- Completed other project related tasks as assigned
- Utilized time to perform miscellaneous office tasks as requested

Haskell, Jacksonville, Florida

June 2005 - September 2005

Architectural Design Intern

- Modifying and plotting CAD drawings
- Creating, producing building and interior elevations
- Created project door finish schedules
- Created various plans including reflected ceiling plans, roof plans and life safety plans
- Developed and modified drawing details
- Modifying construction documents and design layouts

Lewis and WhitLock Architects, Tallahassee, Florida

October 2004 – March 2005

Architect Design Intern

- Modifying ArchiCAD drawings
- Modifying SketchUp drawings
- Modifying construction documents
- Editing Photoshop compositions
- Composing project Interior and Exterior materials display boards
- Filed archived projects
- Developed and maintained a document organizational system for quick reference and accessibility of construction documents
- Delivering drawings and other documents to project sites
- Created, maintained and validated accuracy of record set as-built documents
- Performing other tasks as assigned

Haskell, Jacksonville, Florida

Summer Internship 2002

Summer Internship 2001

Architect Design Intern

- Modifying and plotting construction CAD documents
- Modifying design layouts
- Ordering products via phone and internet
- Delivering working drawings to project sites

EDUCATION

Florida A&M University, Tallahassee, FL

- **Bachelor of Science, Architecture, 2004**
- **Completion of Courses in Business Management, Business Marketing, Business Marketing Research**
- **Completion of Real Estate Sales Associate Course**
- **Currently pursuing LEED accreditation in Building Design & Construction**

ARCHITECTURAL DRAFTING AND RENDERING PROGRAMS

Architectural Desktop. AutoCAD. ArchiCAD. SketchUp. Photoshop.

Also computer literate in the following applications:

Windows operating environments, Microsoft Office programs (Access, Excel, PowerPoint, and Word).

REFERENCES

Available Upon Request.