

Job Posting – Project Architect (5 years minimum of experience)

Hall Darling Design Studio is a full-service architectural firm. We strive to create meaningful architecture that enriches our clients' lives, creates a sense of place, promotes organizational culture, and fosters civic pride. We provide a wide range of Architecture, Master Planning, Interior Design and Historic Preservation services encompassing the full design process.

We currently have an opening for a Project Architect with a minimum of 5 years of experience in an architectural office who possesses strong design and graphic abilities as well as communication skills in the creation and development of overall design concepts, and presentations. This person will have full responsibility for managing all aspects of multiple small to mid-sized projects.

Responsibilities:

- Work independently and with project teams on projects from the schematic phase through construction administration
- Create 3D representations of design sketches or developed projects
- Prepare and modify architectural documents utilizing Building Information Modeling (BIM) and CAD software
- Prepare 2D and 3D presentation and design drawings
- Deliver complete, accurate and coordinated documentation on projects with aggressive schedules
- Develop solutions to technical and design problems

Skills and Competencies:

- Strong 3D modeling and rendering skills is a MUST.
- Strong graphic, verbal and written communication skills
- Proficiency in Revit (including modeling and documentation) and AutoCAD
- Proficiency in MS Office, including Word and Excel
- Proficiency in 3D modeling and rendering software such as SketchUp
- Proficiency in Adobe Creative Suite (Photoshop, Illustrator and InDesign graphic software)
- Construction documentation and design detail development experience
- Knowledge of architectural building systems
- Ability to effectively meet deadlines
- Ability to work both independently and collaboratively
- Strong organizational skills
- Licensure and registration are required
- Oversee, and produce, high-quality construction documents
- Responsible for the coordination of all project efforts, administrative and technical, to assure the most efficient and cost-effective execution of assigned projects.
- Serve as the primary client liaison to bring the schedule, budget, and scope of the work to completion and to the client's satisfaction.
- Actively manage client budgets, schedules, and programs.
- Project communication and documentation
- Coordinate drawing production work with engineering consultants
- Perform Construction Administration duties
- Ability to work with and mentor junior staff to elevate experience for the office
- Knowledge and application of current building requirements

Education: BArch/MArch

Experience: 5+ years of professional architectural experience

Motivated team members who demonstrate commitment to the firm's vision and goals in innovative and thoughtful design, high quality deliverables, time management, collaborative spirit and client service will have opportunities for progressively increasing responsibility and advancement within the firm.

Non-Exempt, Full Time, Overtime may be required

Please submit a concise digital portfolio or include a link to your online portfolio along with a cover letter and resume.

Hall Darling Design Studio, PA is an Equal Opportunity employer. All qualified applicants who are able to perform the job responsibilities of the position with reasonable accommodations will receive consideration for employment without regard to race, color, religion, sex, religion, age, sexual orientation, veteran status, marital status, disability or national origin as required by applicable law.

Hall Darling Design Studio, PA offers competitive salary based on skill level and experience. We offer health care benefits to staff along with 401k.

For consideration, please submit electronically a concise cover letter and resume and a PDF or weblink to relevant work samples. Please do not exceed 8 mb for attachments.

info@halldarling.com